

## PROPOSED TIMELINE

Based on Board Direction

### Newhall School District Superintendent Search 2018

<b>FEB 2018</b>	Feb 7 Feb 13	District receives proposals <i>Proposal Presentations / Board Selects Firm</i>
<b>FEB - MAR 2018 Phases 1 – 4</b>	February 27 5:30 p.m. (1.5 hours)	<i>Board meets with consultants and determines characteristics, skills, &amp; qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i>
	March 15	Consultants meet with staff and community designated by Board to receive input; Online survey is posted to district website
	March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	March 19 & 26	Advertising and active recruitment; Ad appears in AASA and Ed Cal (Two consecutive publications)
<b>APR - MAY 2018 Phase 5</b>	<b>April 13, 5:00 P.M.</b>	<b>Deadline for applications</b>
	April	Consultants complete comprehensive reference and background checks on applicants
	April 28 (9:00 – noon)	<i>Board meets with consultants, reviews all applications and selects finalists to be interviewed</i>
<b>MAY – JUNE 2018 Phases 6-8</b>	May 12 Week of May 21-25  June 12	<i>Board interviews finalist Board completes validation visit of leading candidate's community and makes final determination on selected candidate. Board approves superintendent contract at a <b>regularly scheduled</b> board meeting.</i>
<b>JULY 2018 2018 Phase 9</b>	July 1 or as mutually agreed	New superintendent begins

Note: Blue italicized text indicates Board Participation